THE ANNUAL QUALITY ASSURANCE REPORT

(AQAR) OF THE IQAC

(2013-14)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGLURU

FAROOK COLLEGE

Farook College (P.O.)

Kozhikode District, KERALA

PIN: 673 632

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> FAROOK COLLEGE

1.2 Address Line 1

> P.O. FAROOK COLLEGE

Address Line 2

> KOZHIKODE

City/Town

> RAMANATTUKARA

State

> KERALA

Pin Code

> 673 632

Institution e-mail address

> mail@farookcollege.ac.in

Contact Nos.

> 0495-3014681,
> - 2440660, 61

Name of the Head of the Institution:

> Prof. E.P. Imbichikoya

Tel. No. with STD Code:

> 0495-3014680

Mobile:

09446253099

Name of the IQAC Co-ordinator:

Dr. T. Muhammedali

Mobile:

09447275947

IQAC e-mail address:

iqac@farookcollege.ac.in

1.3 **NAAC Track ID**   KLCOGN 10133

1.4 Website address:

www.farookcollege.ac.in

Web-link of the AQAR:

http://farookcollege.ac.in/main/quality_annual_reports.asp

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	5 Star	--	2001	5 Years
2	2nd Cycle	A	3.34	2009	5 Years

1.6 Date of Establishment of IQAC: DD/MM/YYYY   15/12/2004

1.7 **AQAR for the year** *(for example 2010-11)*   2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i.	AQAR 2009-10	17/02/2011 (dd/mm/yyyy)
ii.	AQAR2010-11	06/09/2013 (dd/mm/yyyy)
iii.	AQAR2011-12	29/09/2012 (dd/mm/yyyy) – online
iv.	AQAR 2012-13	25/03/2015 (dd/mm/yyyy)

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [√]   No [ ]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)*

UNIVERSITY OF CALICUT

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence		UGC-CPE	UGC - CPE
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	DST- FIST
UGC-Innovative PG programmes		Any other *(Specify)*	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

   community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts   1

2.9 Total No. of members   9

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   Faculty   3

Non-Teaching Staff   1   Students   1   Alumni   1   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount

2.13 Seminars and Conferences (only quality related

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   0   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Ensured Technical Support for administering Personal Assessment and Behavioural Management System (PABMS).

Conducted Internal Audit

Gave training to teachers in Technology enabled Teaching learning

Gave suggestions to the planning forum hinging upon VISION 2020

Prepared Self Study Report of the College

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To Administer PABMS	1. Administered and created report
To apply for Autonomy Status	The proposal was prepared and submitted
To conduct Internal Audit	Internal Audit was conducted and feedback given to the departments
To revamp the Office Automation and Management Information System	Office Automation with new software is progressing

*The Academic Calendar of the year is attached as **Annexure I.**

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [ ]   Syndicate [ ]   College Council [√]

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8			
PG	13	1	1	
UG	18	1	3	
PG Diploma				

Advanced Diploma				
Diploma				
Certificate	1			
Others	1			
Total	41	2	4	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

           The college follows the Choice Based Credit and Semester System. The Scheme of Curriculum under the scheme has Core, Complementary, Elective and open courses offered in each programmes.

    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	31
Trimester	
Annual	1

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
  (On all aspects)

      Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

(1) Commerce with Computer Application,(2) Multimedia and Communications

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
117	77	38	0	2

2.2 No. of permanent faculty with Ph.D.

39

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
77	2	38	--					117	3

2.4 No. of Guest and Visiting faculty and Temporary faculty | 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	30	14
Presented papers	12	15	9
Resource Persons	1	13	18

1.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT enabled teaching extended,

Open Educational Resources tapped,

Participative methods introduced

2.7 Total No. of actual teaching days
during this academic year

166 Days

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Not applicable

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

BoS 36   Faculty 2   Workshop 18

2.10 Average percentage of attendance of students

84%

11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	A+	A	B+	B	C+	C	Fail	Pass %
B.A. Economics	43		2	11	10	12		8	81.39
B.A. English	33		2	17	9	1		4	87.87
B.A. Arabic & Islamic History	27			7	7	6		7	74.07
B.A. Sociology	39		2	20	16			1	97.44
B.A. Malayalam	58	1	8	25	21	2		1	98.44
B.Sc. Maths	39		3	10	11	4	1	10	74.36
B.Sc. Physics	44	2	10	18	8			6	80.85
B.Sc. Chemistry	41	6	16	7	4	3		5	87.80
B.Sc. Botany	26		1	11	4	1		9	65.38
B.Sc. Zoology	31	1	3	11	7			9	70.97
B.Sc. Statistics	20		1	7	4	4		4	80.00
B.Sc. Computer Science	26	1		8	7	1	1	8	69.23
B.Com	58	3	16	20	13	4		2	96.55
B.B.A	33	3	4	15	9	1		1	96.97
MSc. Chemistry	12			6	6				100
M.Sc. Computer Science	10				3		5	1	88.88
M.Sc. Maths	18			1	5	1		4	63.63
M.Sc. Physics	12			3	2	3	2	1	90.9
M.Sc. Statistics	12			1	4	1	2	1	88.88
M.Sc. Zoology	13		2	7	4				100
M.A Arabic	15		7	5	1	1			100
M.A. Economics	19			7	6	2	2	1	94.4
M.A. English	19		1	5	6	1	2	2	88.23
M.A. History	19			1	12	1	2	1	94.1
M.Com	19		1	11	4		1	1	94.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Internal Quality Assurance Cell has been functioning in the college since 2004. An important objective of the Cell is to improve the quality of teaching learning process through strict monitoring of the teaching learning process. The cell has organized training sessions to teachers to get them familiarized with ICT enabled teaching and course management last year. The cell has Developed Internal Quality Records (IQR) to monitor the Teaching learning process. The Cell also entrusted Department Coordinators to look

after the department level processes and to evaluate the success and failure in the teaching learning process. Apart from that the Cell has initiated Personal Assessment and Behavioural Management System (PABMS) to keep up continuous planning and monitoring of enrichment programmes organized under various wings of the College.

Internal Quality Assurance Cell has been functioning in the college since 2004. An important objective of the Cell is to improve the quality of teaching learning process through strict monitoring of the teaching

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	14
UGC – Faculty Improvement Programme	11
HRD programmes	2
Orientation programmes	6
Faculty exchange programme	0
Staff training conducted by the university	4
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	18
Others-	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	44	3	44	
Technical Staff	3			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Research Promotion Council which is established after the decision of IQAC has been functioning in the college to streamline the research activities of the institution. The Council is also giving suggestions and directions to identifying area of focus in research of various departments. Department level research forums are also organising talks, workshops and other programme to orient the students and the research scholars to the latest trends in research

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1		
Outlay in Rs. Lakhs	4.06 lakhs	6.9 lakhs		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	3	6	
Outlay in Rs. Lakhs	4.1 lakhs	3.35 lakhs	5.15 lakhs	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	4	20	
Non-Peer Review Journals			
e-Journals	1		
Conference proceedings	4	31	

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐ 8   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years	UGC		
Minor Projects	2years	UGC	5.15 lakhs	5.15 lakhs

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published 8 i) With ISBN No.   [2]   Chapters in Edited Books   [22]

ii) Without ISBN No.   [6]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [√]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [√]   DBT Star Scheme [ ]

INSPIRE [√]   CE [ ]   Any Other [ ]

3.10 Revenue generated through consultancy   [Rs. 327200]

Level	International	National	State	University	College
Number	--	2	2	--	10
Sponsoring agencies		UGC	Alumni& Departments		Alumni& College management

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons   [22]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year   [3]

3.15 Total budget for research for current year in lakhs:

From funding agency   [1500000]   From Management of University/College   [--]

Total   [1500000]

3.16 No. of patents received this year: NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College
1		1				

3.18 No. of faculty from the Institution | 12 |
       who are Ph. D. Guides
       and students registered under them | 72 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 1 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

       JRF | 4 | SRF | | Project Fellows | | Any other | |

3.21 No. of students Participated in NSS events:

University level | 26 | State level | 9 |

National level | 8 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 32 | State level | |

National level | 7 | International level | |

3.23 No. of Awards won in NSS:

University level | | State level | 1 |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum		College forum	6

NCC	1	NSS	4	Any other	1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Palliative Care Services of the College through the activities of the Pain and Palliative Care Clinic
- Awareness programmes on Child Protection by the *Childline*
- Health Awareness Programmes by The College Health Centre and National Service Scheme
- Blood donation drives by the NSS and NCC volunteers

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	55.8 acres			55.8 acrtes
Class rooms	67	18	Management	85
Laboratories	20	2	Management &UGC	22
Seminar Halls	5	0	--	5
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	4	1	UGC	5
Value of the equipment purchased during the year (Rs. in Lakhs)		11.5 lac		

4.2 Computerization of administration and library

The College office and Library are fully automated

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	58960	713363	1330	423845	60290	1137208
Reference Books	8422	101909	190	121099	8612	223008
e-Books	100000				100000	0
Journals	91		150	175532	241	175532
e-Journals	2100		0		2100	0
Digital Database			0		0	0
CD & Video	808		0		808	1137208
Others(specify)						
General Books	16844	203818	380	60549	17224	264367
Brail Books	151				151	0
Manuscript collection	17				17	0
Mappila studies Research collection	787				787	0
Bound Periodicals	3178				3178	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

2

4.6 Amount spent on maintenance in lakhs :

i) ICT

3.0

ii) Campus Infrastructure and facilities

42.50

iii) Equipments

5.0

iv) Others

2.0

Total : 5.25 lakh

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC give special care to streamline the student support programmes with a view to delivering services responding maximum possible to the real need and volumes identified formally and informally

5.2 Efforts made by the institution for tracking the progression

Under the advice from IQAC, the Centre for Human Resources Development(CHRD) is administering the Personal Assessment and Behavioral Management System(PABMS) to assess the strength and weaknesses of the students by which the college track the progess of the students in Campus. In addition, regular result analysis and networking with Alumni further gives the state of student progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2085	411	72	

19

(b) No. of students outside the state

(c) No. of international students

| 21 |

Men | No | % | Women | | No | % |
| 879 | 35 | | | 1669 | 64.9 |

This year						Last year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
108	223	30	2022	25	2496	167	301	30	1894	25	2417

Demand ratio   1:6   Dropout   2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET coaching for Students from Sc/St/OBC and Minorities

Entry   into Service Coaching for Sc/St/OBC and Minorities

P.M. Institute of Civil Services Examinations

No. of students beneficiaries

5.5 No. of students qualified in these examinations | 172 |

NET | 12 | SET/SLET | | GATE | 3 | CAT | 2 |

IAS/IPS etc | | State PSC | 6 | UPSC | 8 | Others | 2 |

5.6 Details of student counselling and career guidance

Organised programmes on

   a) Career Opportunities in Air Force
   b) Opportunities for Malayalam Language Students
   c) Career Opportunities for Statistics Graduate

d) Motivation Programme in association with OISCA International

No. of students benefitted | 188 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	60	8	--

5.8 Details of gender sensitization programmes

Four Programmes were arranged by the College women Cell to sensitise the students to the gender issues

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 54 | National level | 2 | International level | |

No. of students participated in cultural events

State/ University level | 146 | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 9 | National level | 2 | International level | |

| 43 | | | | |

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	283	544557
Financial support from government	1515	10991300
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level   [2]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [5]

5.13 Major grievances of students (if any) redressed:Water purification Plant

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To mould competent and well-developed persons who can take up the challenges of the future on behalf of the community, the society, the nation and the world.

Mission

To provide all round development and training to generations of men and women who are competent to carry out various functions of nation-building, to equip them with value-based education and training, to empower them with positive qualities and qualifications, to promote research activities and social outreach activities, to provide leadership to persons and institutions for community-empowerment and to ensure excellence in education and related activities for better nation and world.

The College strives to help every student:

❖ To understand himself/herself and discover his/her latent capacities

❖ To understand his/her position as a member of human society and of the physical universe

❖ To think clearly and critically and communicate effectively

❖ To learn how to make practical application of knowledge, attitudes and skills

❖ To develop a sense of unity of all knowledge including religious vision.

❖ To make every effort for the all-round development of every student that enters its portals.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As the college does not have direct say in the process of Curriculum Development, the college advise the members of Board of Studies to consider the Mission of the college and input the feedbacks generated from the college at university level.

6.3.2 Teaching and Learning

The procedures for quality sustenance and improvement are prescribed for teaching learning in the institution. Departments are instructed to keep on following these procedures and keep the quality records as instructed by IQAC.

6.3.3 Examination and Evaluation

The College follows the directions from the University in matters related to examination and evaluation

6.3.4 Research and Development

IQAC suggestions has suggested the following a)Each of the faculty would apply for minor Research to try to have one faculty on minor research, b) All the Research Departments would apply for Major Research Projects to have one Major Research Project in all the research Departments, c) To draw projects for research activities by the highly rated Departments who are identified to support under CPE programme and others, d) to publish at least one paper form one Minor project and three from a Major Project ,and many others.

Among them the first two are materialised and the others are being pursued by the Research Promotion Council

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library Advisory Committee finalises the details and directions for purchase of books and resources on the basis of requests from the departments. College Planning forum prioritise the purchase of ICT equipments for the college. Funds are sought to be mobilised from the state and Central governments, UGC, Alumni and well-wishers for the physical infrastructures. Instrumentation Maintenance Centre is set up for systematic maintenance of instruments and equipments.

6.3.6 Human Resource Management

Maintenance of deputation of power and responsibility, the provision of need based training, the development of user friendly and efficient work culture and periodic transfer of the staff wherever possible and equal distribution of additional responsibilities are the main strategies in the HR management

6.3.7 Faculty and Staff recruitment

The teachers and staff are recruited in accordance with the rules laid down by the government, UGC and the University. Weightages are given for those who have acquird PhD and Additional Degrees for appointments of teachers.

6.3.8 Industry Interaction / Collaboration

The quality strategy with respect to industry interaction is to promote the Projects works related to industries. The declared strategy is that all science departments and the economics departments should develop at least two linkages /collaboration in a year.

6.3.9   Admission of Students

As the college come under the University Single Window System for Admission, a strategy is not feasible with respect to the admission of students

6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	3

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	Special Committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No √

For PG Programmes   Yes   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```



```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```



```

6.11 Activities and support from the Alumni Association

Fund for Rebuilding Auditorium was mobilised through the Qatar Unit of FOSA

Water Purifications Plant is sponsored by Dubai Unit of FOSA

Support to EDUSUPPORT Programme

Fund for P.N. Shameer Award is sponsored by the Alumni of the Department of History

6.12 Activities and support from the Parent – Teacher Association

Purchase of the College Bus

Support for Cultural Activities and Participants of University level arts fests

Support to EDUSUPPORT

6.13 Development programmes for support staff

Staff welfare fund for teachers

Activities under Staff Club

6.14 Initiatives taken by the institution to make the campus eco-friendly

Survey of Plant Species in the Campus by the Department of Botany

Maintenance of Bio-gas Plant in the Hostel

Digging Rain water pits through the campus

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Foot Prints: This is an annual Programme conducted in the joint auspice of Pain and Palliative Care Society and National Service Scheme. The Programme is an exhibition cum sale of the craft items and other utensils made by the patients who are under the care of College pain and Palliative care Clinic. The Exhibition has two objectives. Firstly to empower the terminally ill patients via showcasing their skills in front of the public

Collection and edition of creative works of visually challenged: this is an activity took up by the department of English. The idea was to collect and edit the literary pieces produced including short stories and poems b y the visually challenged people of India. The study also involve research into how the visually impaired people perceive the world around them with the gift of vision

Dictionary of Arabic idioms and Phrases: This is an activity undertaken by the department of Arabic under CPE assistance. The idea was to prepare an Arabic-English dictionary of words and idioms which surfaced in the language after the spread of globalization which has remarkable implications in the realm of Communication in Arab world

Bio geographic survey of Chaliyar River: This is another activity undertaken by the Department of Zoology with assistance from CPE of UGC.

The major objective of this study is to conduct a thorough survey of the fauna and flora of the river ecosystems and adjoining areas and the various factors that affect this environment. The study also aims to analyze the various anthropogenic impacts on the biome and their

possible adverse effects and to suggest method to nullify or minimize. Following are some of its objectives.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The construction of Women hostel has begun. The rebuilding of the College Auditorium is progressing. Personal Assessment and Bbehavioral Management System(PABMS) has been introduced. Language Lab renovation is in progress. Day Care centre is inaugurated. The gymnasium is revamped. The College applied for Autonomous status.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

    1. Pain and Palliative Care Society in the Campus

    2. EDUSUPPORT Programme

       See Annexure III for details

7.4 Contribution to environmental awareness / protection

The Botany Department of the College explored the **Angiosperm (Flowering Plants) flora** of our college campus and the conducted Photo-micrographic studies of the plants. The exploration envisaged that the work should lead in preparing a **Local Biodiversity Register** for the area, which in turn helps in monitoring and conservation of local biodiversity.

As a part of the activity the Farook College campus was extensively surveyed by students and teachers of the Department of Botany, which resulted in a series of research project reports entitled **'Enumeration & Morpho-Taxonomic studies of the Angiosperms of Farook College Campus (Vols. I-X)'.**These studies enlisted a total of **450** Angiosperm species which includes **88** species of trees, **66** shrubs, **229** herbs including **32** grasses, **53** climbers, **4** parasites, **2** epiphytes and **8** hydrophytes.

The study is planned to be reported in 10 Volumes. 6volume has been published by 2012-14. The next 4 volume is expected to be published in the next year.

7.5 Whether environmental audit was conducted?   Yes [√]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH	WEAKNESSES
☝ Encouraging Management ☝ Highly Qualified Faculty ☝ College Central Library ☝ Laboratory Facilities ☝ IT & Academic Infrastructure ☝ College Health Centre ☝ Hostel facility for Boys and Girls ☝ Residential facilities for Staff ☝ Good Sports Infrastructure ☝ Broad range of UG and PG Programmes ☝ Wide range of Extension Activities ☝ Good results for UG and PG programmes ☝ Research Centres in Arts, Science and Humanities ☝ Strong and active Alumni with global organizational presence ☝ Special Services and facilities for Physically Challenged Students ☝ College Publication Division ☝ Support under FIST programme ☝ Collegiality of the Staff ☝ EDUSUPPORT Programme ☝ Long standing Heritage of the College	☟ Lack of Inter-disciplinary initiative ☟ Water shortage during peak summer ☟ Lack of state-of-the-art MIS ☟ Dropping number of senior faculty ☟ Troubles of affliating system ☟ Lack of Industry-Institution linkages ☟ Lack of institutional Research Publications

OPPORTUNITIES	THREATS
☞ Introduction of Inter-disciplinary programmes ☞ Researches contributing to Waste management ☞ Setting up of a students' facility centre ☞ Construction of Separate International Students Hostel ☞ Establishment of Rain Water Harvesting System ☞ Improvement of facilities for Research ☞ Setting up of Heritage Museum ☞ Setting up of Finishing Schools ☞ Upgradation of MIS in to a state-of-the-art ERP System ☞ Extension of IT facilities including Campus wide Wi-fi ☞ Attainment of Autonomous status ☞ Renovation of Old Buildings ☞ Tapping of Nonconventional energy sources ☞ Enhancement of Academic & Research Publications ☞ Introduction of M.Phil. Programmes ☞ Launching of Centres for focussed Research ☞ Internationalization of Curriculum ☞ Strengthening of Industry-Institution linkages	☞ Lack of Input quality for Science Programmes ☞ Decrease in boys' enrolment ☞ Privatisation of educational system ☞ Dipping of ground water and surface water level in the campus

8. Plans of institution for next year

- To strive for attaining Autonomous status
- To make all PG departments Research Centres of the University of Calicut
- To increase the research Projects both Minor and Major Research
- To organise skill development programme for young teachers/send them outside for such programmes.
- To build new academic Blocks
- To install a state- of the- art- ERP
- To experiment online course management at PG level
- To improve the facilities for PWD students

Name _Dr. T. Muhammedali_

Signature of the Coordinator, IQAC

Name _E. P. IMBICHI KOYA_
Principal
FAROOK COLLEGE
P.O. Farook College, Calicut

Signature of the Chairperson, IQAC

***

ACADEMIC CALENDAR FOR UG PROGRAMMES (2013-2014)

MONTH	I	III	V
ODD SEMESTERS			
JUNE	Admission	3 June 2013 Class Commences 16 June 2013 Allotment of Seminar 24 June 2013 Seminar begins	3 June 2013 Class Commences 10 June 2013 Allotment of Seminar 24 June 2013 Seminar begins
JULY	5 July 2013 Class commences 16 July 2013 Allotment of Seminar 24 July 2013 Seminar begins	29 Aug 2013 Publication of Result of First Internal Exam	29-31 July 2013 First internal examn.
AUGUST	Seminar continues	19 Aug 2013 Publication of Result of First internal Exam	19 Aug 2013 publication of Result of First Semester
SEPTEMBER	2-6 Sept 2013 First internal examination. 24 Sept 2013 Publication of result	2-5 Sept 2013 parents meeting	2-5 Sept 2013 Parents meeting
OCTOBER	7-11 Oct 2013 Parents meeting	7-10 Oct 2013 Second Internal examination 17 Oct 2013 Publication of Result	7-10 Oct 2013 Second Internal examination 17 Oct 2013 Publication of Result
NOVEMBER	4-7 Nov 2013 Second Internal Exam 17 Nov 2013 Publication of Result 22 Nov 2013 Display of Internal Mark of the Semester	1 Nov 2013 Display of Internal Mark of the Semester	1 Nov 2013 Display of Internal Mark of the Semester

MONTH	II	IV	VI
EVEN SEMESTERS			
NOVEMBER		4 Nov 2013 Class commences 11 Nov 2013 Allotment of Seminar	4 Nov 2013 Class commences 11 Nov 2013 Allotment of Seminar
DECEMBER	2 Dec 2013 Class commences 9 Dec 2013. Allotment of Seminar 17 Dec 2013 Seminar begins	2 Dec 2013 Seminar begins	2 Dec 2013 Seminar begins
JANUARY	28-31 Jan 2014 First internal exmn.	7-10 Jan 2014 First internal exmn. 20 Jan 2014 Publication of Result	7-10 Jan 2014 First internal exmn. 20 Jan 2014 Publication of Result
FEBRUARY	10 Feb 2014 Publication of Result 17-20 Feb 2014 Parents meeting	10-15 Feb 2014 Parents meeting	10-15 Feb 2014 Parents meeting
MARCH	17-19 March 2014 Second Internal Exam 24 March 2014 Publication of Result 27 March 2014 Display of Internal Mark of the Semester	3-7 March 2014 Second Internal Exam 17 March 2014 Publication of Result 24 March 2014 Display of Internal Marks of the Semester	3-7 March 2014 Second Internal Exam 17 March 2014 Publication of Result 24 March 2014 Display of Internal Marks of the Semester

ACADEMIC CALENDAR FOR PG PROGRAMMES (2013-2014)

MONTH	I	III
ODD SEMESTER		
JUNE		
JULY		1 July 2013, Class Commences 16 July 2013 Allotment of Seminar 29 July 2013 Seminar begins
AUG	I Aug 2013 , Class commences 19 Aug 2013 Allotment of Seminar 19 Aug 2013 Seminar begins	Seminar continues
SEPTEMBER	Seminar continues	2-7 Oct 2013 First internal exmn. 24 Sept 2013 Publication of Result
OCTOBER	7-11 Oct 2013 First internal exmn. 21 Oct 2013 publication of Result	3-4 Oct 2013 Parent meeting
NOVEMBER	7-11 Nov 2013 Parents meeting	11-13 Nov 2013 Second Internal exmn. 25 Nov 2013 Publication of Result
DECEMBER	2 Dec 2013 Second Internal Exmn. 9 Dec 2013 Publication of Result 13 Dec 2013 Display of Internal Mark o the Semester	9 Dec 2013, Display of Internal Mark of the Semester
EVEN SEMESTER		
	II	IV
DECEMBER	31 Dec 2013 Class commences	16 Dec 2013 Class Commences 20 Dec 2013 Allotment of Seminar
JANUARY	6 Jan 2014, Allotment of Seminar 13 Jan 2014, Seminar begins	6 Jan 2014, Seminar begins
FEBRUARY	24-27 Feb 2014, First internal Examination	14-21 Feb 2014 First internal examination
MARCH	10 March 2014 Publication of Result of First Internal Exam 17-21 March 2014 Parents meeting	10 March 2014 Publication of Result of First Internal Exam 17-21 March 2014 Parents meeting

FAROOK COLLEGE FEEDBACK SYSTEM

FAROOK COLLEGE, Farook College P.O., Kozhikode – 673632

(A College with Potential for Excellence identified by the UGC, New Delhi)

GENERAL INFORMATION

For Students

Name:

Batch*:   Programme*:

Address:

For Parents

Name:

Occupation*:

Name of Ward*:

Programme of the ward*:   Batch*:

Whether completed or not*:   Yes | No

For Alumni

Name:

Course/Programme*:   Batch*:

Current Vocation*:

Area of Expertise/Interests:

Address:

*marked fields are mandatory

FEEDBACK FORM FOR STUDENTS

The following statements are to be read and understood in the context of the existing facilities and conditions in the College. Rate each statement on a scale of **1 – 5** where 5 stands for excellent and 1 for very bad.

1. Admissions are transparent. ☐
2. Classrooms are comfortable and well furnished. ☐
3. Laboratories are well equipped and facilitating. ☐
4. Library is instrumental in the intellectual development of the students. ☐
5. Hostel Life is comfortable. ☐
6. Sports Infrastructure and facilities meets the needs of the students sufficiently. ☐
7. Campus is well maintained and clean. ☐
8. The college faculty offers proper guidance for the achievements and intellectual growth of students. ☐
9. The non teaching staff extends useful support to the students and staff. ☐
10. The College Office is prompt in their service. ☐
11. The service of the Scholarship Committee and EDUSUPPORT are beneficial to the students. ☐
12. The college transportation facility caters to the needs of the students. ☐
13. The Campus ambiance is predominantly academic. ☐
14. Campus caters to all the needs of the students. ☐

Mark your satisfaction level on the following services on a scale of **1 – 5** where 5 stands for excellent and 1 for very bad.

1. College office. ☐
2. Faculty. ☐
3. Curriculum. ☐
4. Classroom Teaching and learning. ☐
5. Non-teaching staff. ☐
6. Jubilee Health Centre. ☐
7. Sports facilities and Promotion. ☐
8. Arts Promotion. ☐
9. Canteen and Cooperative Societies. ☐
10. Co curricular Activities. ☐

11. Hostel life. ☐

12. Examination Results. ☐

What do you like the most in the Campus?

………………………………………………………………………………………………

………………………………………………………………………………………………

What do you dislike most in the campus?

………………………………………………………………………………………………

………………………………………………………………………………………………

If you feel that the facilities and performance of the college are not up to par your expectation, kindly note the areas where the college lags.

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

FEEDBACK FORM FOR PARENTS

Parents are required to rate the following statements about the facilities of the college on a scale of **1 – 10** where 10 stands for excellent and 1 for very bad.

1. Admissions are transparent. ☐
2. The infrastructural facilities in the college are sufficient. ☐
3. Hostel facilities are comfortable and conducive for student development. ☐
4. Sports Infrastructure and facilities are sufficient. ☐
5. Campus is well maintained and clean. ☐
6. The college faculty help my ward for their growth and achievements. ☐
7. The College Office served you well as is expected. ☐
8. The college transportation facility is sufficient. ☐
9. The Campus ambiance is predominantly academic. ☐
10. The college communicates timely the information pertaining to my ward. ☐
11. I am satisfied with the results and achievements of my ward. ☐
12. I feel the curriculum of the UG programme of my ward is up-to-date. ☐

FEEDBACK FORM FOR ALUMNI

The following statements elicit your response regarding the facilities of the college during the course of your study. Rate each statement on a scale of **1 – 5** where 5 stands for excellent and 1 for very bad.

1. The college had sufficient infrastructural facilities when you were a student here. ☐

2. The college has equipped you for employment. ☐

3. The college was instrumental in shaping your personality. ☐

4. The name of the college offers you name and fame. ☐

5. The training from the college has inspired you to take up challenging responsibilities. ☐

6. The study in the college pushed you to the centers of higher order for Education and Research. ☐

7. Association with the college has placed you in a wide networking. ☐

8. The college has helped you gain leadership qualities. ☐

9. The college has fulfilled your expectations as a student. ☐

10. The career and placement services availed from the college were beneficial to you. ☐

11. The college is maintaining good and positive relationship with its alumni through FOSA. ☐

12. I am ready to extend all possible help and services to my Alma matter. ☐

As an alumni, kindly mention the areas (Curriculum, Programmes, Evaluation, Facilities, etc.) where the college should focus/improve upon:

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

………………………………………………………………………………………………

PAIN & PALLIATIVE CARE SOCIETY

Context:

It was while the department of Chemistry conducted an environment related study in connection with the effluents of Gwalior Rayons Company that the investigators noticed a umber of terminally ill people in nearby panchayaths of the College. They also noticed that the family members of such patients are not caring them properly as they were either tired off nursing them or lack proper knowledge and awareness about how to nurse them. In the year 2005, NSS volunteers organised a camp on Pain and Palliative Care in collaboration with some Doctors in Calicut Medical College. The Camp became a platform where teachers and students sit together to discuss and plan to extend the social service to the realm of community medicine and organise a Pain and Palliative Care Society with both teachers and students are volunteers. The services of the society grew itself to a Pain and Palliative Care Clinic which was an innovative way of useful social service. The society now includes teachers, students, retired teachers, community members and well wishers.

Goals:

The principal aim is to cultivate various social skills among students through their active involvement in social outreach for the well – being of the community. The initiative also intends to keep the community outside exposed to the various services of the campus community.

The specific Objectives are:

- To give moral and psychological and financial support to bedridden patients suffering from cancer, paraplegia and other permanent illnesses..
- To extend Rice support and educational support for their children.
- To Inculcate moral, ethical and spiritual values among students.
- Act as a link between instituition and community.
- Wholesome development of student personality.
- Spread awareness about harsh social realities like diseases, paralysis, financial burdens and other sufferings.
- To inculcate social sensitivity and self confidence among Students.
- Provide them effective health and life skill training.
- Improve the students' organizational skills.

Organisational set up:

It has its own institutional set up including teachers, retired teachers, community volunteers, student community and well wishers.   The principal is the ex officio Chairman. Other office bearers   are a Vice chairman, a Convenor, two Joint Convenors, a Treasurer, a Doctor; two Nurses   ,Student Co- ordinators. Among them, the convenor should be a faculty member of the College. Other portfolios are extended to those from community outside and the retired teachers.

The society has an Advisory Board with the following as Members

- Secretary Farook College
- President and Vice President (Ramanattukara, Feroke & Vazhayoor Panchayath)
- Member of the ward in which the clinic is located.
- Medical officer Farook College Health Centre.
- Medical officers PHC Feroke & Ramanattukara.

Practices:

The Society runs a Palliative Care Clinic. The Clinic has enlisted the free Service of the doctors and the services of two nurses. The clinic possess the equipment, amenities and facilities for it s functions. It has a separate section consisting of palliative consulting room, dressing room, pharmacy, toilet, store room and a three bedded room for patients for a temporary relief. It Possess an Ambulance Van for conveyance related to Home Care duties. It also has Oxygen cylinders, Hospital coat, Water bed, Air bed, Walker, Walking sticks, Wheel chair and Stretchers in its possession.

Student volunteers are trained by experts. They are given training in areas such as Communication with the patients, chronic diseases like Cancer / AIDS / Paraplegia, Need of palliative medicine, Volunteer Home Care, Nursing issues etc. The trained community volunteers form a community group. They assist the doctors and nurses in Palliative Clinic in following activities.

On Monday's outpatient (OP) section will function. The doctor will examine the patient or meet the bystander and prescribe medicine. The medicines are distributed free of cost. Nearly 50 patients visit the clinic in each OP day.

Doctor's Home Care (DHC) will be conducted once in a week, paying visits to the houses of patients who need more care.

Nurses Home Care (NHC) is conducting four or five days in a week During the visits required cares like wound dressing, catheter change and medicines are given free of cost. The Physiotherapy care also is given to those who need from their home. Rice support is given to those families need such assistance. Education support such as Bags, umbrellas, note books, text books and other articles of studies is given to the children who need such care. They are also given walking sticks, air bed, water bed, oxygen cylinders, etc.,

The students visit the terminally ill people and act as passive listeners and note their physical and physic problems and convey that information to the NHC group and try to find way for the redressal of their grievances. This empathetic intervention keeps the terminally ill confident in life.

The fund is collected through voluntary monthly donations from the students, teachers, retired staff, non- teaching members, community members (through box collection).

The society also conduct occasional Medical Awareness Programme and Camps for the community outside

Annual Patients' get-together will be conducted on a suitable day. The programme is intended for giving a social healing to persons under the care of the Clinic. This day all those terminally ill

people who are under the care of the College Pain and Palliative Care Society and the Palliative student Community volunteers of join together in the College. Distinctive and Distinguished Guests will address/interact with the gathering. Cultural programmes will be staged on that day by the patients and students.

The Society also organise an innovative exhibition cum sale called FOOTPRINTS every year to exhibit the craft items produced by the persons under the care of the Clinic and to earn them income. The overall objective is to empower the terminally ill persons.

Evidence of Success:

The Community outside whole heartedly supported the initiative with personal, financial and moral support. The Clinic offers various support and services to about 270 terminally ill patients residing in Ramanattukara, Feroke and Vazhayur Panchayaths of Kozhikode and Malappuram Districts. Within three years of its inception, it could get the equipments, articles and Ambulance (Home Care) Van and other utensils essential for the service of the Clinic through the financial support of the public. The Pain and Palliative Care society has become the Campus' so leading a training ground of leadership and Social Skills that students prefer to be a member of Pain and Palliative Care Society to participate in extra Curricular activities of the Campus, even though they wouldn't get any grace marks. Other wings such as NSS and NCC often collaborate with the Society in many of its programme. Many of the student volunteers of the Society passed out of the college reach at the leadership in their own respective fields of job/activities also vouch for the impact of the Society in the life of student volunteers.

Apart from these the students acquired the following benefits and values through the participation in the Society

- It could cultivate high spiritual and ethical values among students.
- Could generate communal harmony among students, patients and their families.
- Sharing of knowledge among students, teachers and local communities.
- Students developed greater social sensibility and sense of duty.

Problems encountered:

The society found two formidable problems that generate limitations for the services of the society.

a) The thick and hectic academic schedule of students and teachers as per the new choice based credit and Semester system allows little time to them to set apart sufficient time for the service of the society.

b) The decreasing number of Doctors/Physicians who are ready to render their service free to the Society/ Clinic

Contact Details

Name of the Principal	: E.P. Imbichikoya
Name of the Institution	: Farook College
City	: Kozhikode
Pin Code	: 673632
Accredited Status	: A(CGPA 3.34)

Work Phone	: 04953014680
Fax	: 04952440464
Website	: www.farookcollege.ac.in
E-mail	:mail@ farookcollege.ac.in
Mobile	: 09446253099

EDUSUPPORT

Context:

      The admission to the college is basically merit based. However, reservations are given to Sc/ST and Minorities. In either case among the students enrolled in the college there are considerable number of students belonged to high performing but poor students. Through the report of the Advisors, it was understood that there were some students who are on the brink of discontinuing their studies and some others are unable to procure necessary materials such as books, lab uniforms and other due to financial difficulties. A small attempt in the light of this revelation was made by the PTA of the college to assist some students in the year 2006-07. In the very next year discussions were initiated among the stakeholders about the need of a system to support the financially needy students   of the college. The result was the establishment of the EDUSUPPORT, a system for financial help to students availing funds collected through donations and subscriptions from stake holders.

Goals:

The aim of the EDUSUPPORT is to provide financial support to the needy students for procuring the essential things for pursuing studies in the college. The system also intends to keep its stake holders close to the institution and harnessing their support for the academic benefit of the campus.

The specific Objectives are:

- To identify the needy students of the college
- To provide for the essential study needs of the financially weaker students including food, books, study materials and hostel fees.
- To act as a link between institution and its stakeholders.
- To mobilise fund for the financial assistance under the system.

Governance:

      EDUSUPPORT is governed by a Committee chaired by the Principal and having five members. One Coordinator is selected from among the members who lead all the activities related to the system. The Secretary of PTA and Alumni Association (FOSA) are Ex officio members.

Practices:

The practice involves mobilisation of funds, identification of beneficiaries and distribution of the support. Funds are mobilised through donations and subscriptions. Donations are sought from the parents of as philanthropy at the time of the admission of their ward as one time donation. No compulsory collection is made from parents. In addition, occasional donations may also come from philanthropists. The steady income to the system is from the Alumni and teachers. The FOSA units of Qatar and Dubai contribute annual subscriptions where as the teachers sign the take off of volunteered amount from their salary to the fund.

The committee invites applications from the students who feel themselves eligible for the support. The applications are processed on the basis of a scoring scheme developed in which the points of scores are arrived at considering the annual income of the students' parents, the attendance of the students, his performance in the examinations and recommendations of advisors of the students.

Evidence of Success:

The visible result of the EDUSUPPORT is the declining trend of the Drop outs both at UG and PG level. Poor and intelligent students of the Malabar Region of the state prefer the college due to EDUSUPPORT. The steady increase in the number of students availing the benefits of the scheme and increase in the total disbursement also is a mark of the success of the scheme.

The following table shows the amount distributed under the scheme

Year	Number of Students Availed the Support	Total Amount Spent
2009-10	172	5,48,917
2010-11	188	5,92,734
2011-12	258	5,79,512
2012-13	251	6,62,520
2013-14	283	5,44,557
Total	**1152**	**29,28,240**

Problems encountered:

The only difficulty in running the scheme is the problems faced in identifying the most eligible candidates for the disbursal of the support.

Contact Details:

Name of the Principal	: E.P. Imbichikoya
Name of the Institution	: Farook College
City	: Kozhikode
Pin Code	: 673632
Accredited Status	: A (CGPA 3.34)
Work Phone	: 04953014680
Fax	: 04952440464
Website	:www.farookcollege.ac.in
E-mail	: mail@ farookcollege.ac.in
Mobile	: 09446253099